

WILSON COUNTY PARTNERSHIP FOR CHILDREN
Service Providers Cash and In-Kind Contribution Report

In each category below, please report the donations and gifts that you as the Service Provider have received on behalf of the Smart Start funded project for the appropriate reporting quarter.

CASH DONATIONS: Donations made in cash or an equivalent. This category includes net proceeds from special events and sales. Received from individuals, churches, civic groups, and/or corporations. Gifts from individuals can be listed as an aggregate total, as shown in the first example. Special events should be listed by name of event and *net* (revenue less cost) proceeds.

DATE	NAME OF DONOR	PURPOSE	CHECK #	AMOUNT
<i>for ex.</i>	<i>individual bake sale</i>	<i>unrestricted</i>	<i>#4897</i>	<i>\$550</i>

IN-KIND CONTRIBUTIONS (Goods): In-kind contributions include the gift or loan of equipment, supplies, or other goods. They should be reported at fair market value. In some case, the "donation" may consist of a discount on the fair market value; the difference between the actual cost and the price charged is the amount of the in-kind contribution. In order to allow the Department of Revenue to verify in-kind contributions, the following information must be recorded for each in-kind donation; name of donor, date of donation, type of donation, dollar value, and a brief explanation of the methodology for determining the donation's value.

DATE	NAME OF DONOR	DESCRIPTION	VALUE \$	METHODOLOGY
<i>for ex.</i>	<i>ABC Realty Agency</i>	<i>1,000 sq ft. office space</i>	<i>\$3,000</i>	<i>\$1,000 x 3 months</i>
<i>for ex.</i>	<i>ABC Bookstore</i>	<i>books for lending</i>	<i>\$150</i>	<i>market value</i>

IN-KIND CONTRIBUTIONS (Services): Contributions of services are recognized when they 1) create or enhance non-financial assets or require specialized skills, 2) are provided by individuals possessing those skills, and 3) would typically need to be purchased if not provided by donation. If an individual donates services at reduced rate, the difference between the standard rate or fee and the rate or fee charged is the amount of the donation.

DATE	PROVIDER	SERVICE	VALUE	METHODOLOGY
<i>for ex.</i>	<i>CPA</i>	<i>accounting</i>	<i>\$150</i>	<i>\$30/hour x 5 hours</i>

FOUNDATION GRANTS - Grants awarded from private philanthropic foundations.

FOUNDATION	PURPOSE	REQUEST	AMT AWARDED	GRANT PERIOD

PLEDGES TO GIVE - Substantial (\$500+) pledges which will be paid in the current fiscal year.

DONOR	PURPOSE	PLEDGE AMT	DATE to be PAID	GRANT PERIOD

FUNDING FROM FEDERAL and STATE AGENCIES - Smart Start has leveraged the use of government funds from Federal and other state sources. If your agency is using funds from these sources, please list them below. Do not list funds distributed in your Smart Start allocation.

PURPOSE	FUNDING SOURCE	PARTNER AGENCIES	AMT